

HYDE LEA PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Wednesday 9th May 2018 at Hyde Lea & Coppenhall village hall.

Those present;

Parish councillors; Mr J Eaves [Chair] - Mr R Pitt-Mr R Mason [Deputy-chair]-Mr R Edwards.

County Councillor; Mr M Winnington [from 2025]

Mr D Jones [clerk to the council]; one member of the public.

01: The meeting started at 20 05 following on from the Annual Parish Assembly.

02: Apologies received; from Parish Councillor Ms J Wilkes

03: Election of Chairman;

Councillor Eaves was elected unanimously to serve as chairman and duly signed the Declaration of Office

04: Minutes of the Parish Council meeting held 14th March 2018;

The minutes, having been previously circulated, were approved and signed as a true record.

05: Report on matters arising from the meeting not covered elsewhere on the agenda;

- Weekly bus service to Stafford; the shoppers bus as it is now called ,leaves Coppenhall at 09.45 and returns via Hyde Lea at 13.20. After a brief discussion the meeting agreed to donate £500 towards the running of this service. Community Link who run the service will be applying for grants towards the future running of the service.
- General Data Protection Regulations; clerk reported that a government amendment to the Data Protection Bill has exempted all parish & town councils from the requirement to appoint a Data Protection Officer. Appointment of an officer is discretionary and may be regarded as good practice.
- Clerk reported on seminar delivered by Mazars on the revised Annual Governance & Accountability return

06; County Councillor Mark Winnington;

The County Council have increased budget for repairs to potholes. However, the water leak on Hyde Lea bank was explained to him and the fact that the leak had been running for some time and, although reported via the Highways website, nothing has yet been done. If details are forwarded to him he will see if he can speed matters up.

He also explained that the County Council have to make further savings of £35m next year due to further cuts in government grants.

07; Financial matters;

A; payment of the following invoices was agreed; -

TGM[road sign cleaning]	£81.24	cheque No 101082
Autela[payroll services]	£28.91	cheque No 101083
SPCA [annual membership]	£144.00	cheque No 101085
C Heelis [audit fees]	£37.50	cheque No 101087

B; Annual accounts; had been circulated prior to the meeting.

RESOLUTION: accounts were accepted unanimously.

C; Annual Governance Statement; Clerk explained the document to the meeting and the council's responsibility.

RESOLUTION; councillors agreed the statement and it was duly signed.

D; Accounting Statements for 2016/7 were explained.

RESOLUTION; councillors accepted the statement and it was duly signed.

E; The clerk explained the basis for a council to apply for a Certificate of Exemption from external audit.

RESOLUTION; council agreed unanimously to apply for Certificate of Exemption.

F; Council agreed that the clerk, Mr D Jones, be made an additional signatory on bank matters. He will not sign cheques but, following the problems with Barclays', as a signatory he will be able to speak to the bank on the council's behalf.

08: Planning matters; the following were reported.

Application 17/27085/HOU-Lavender House- appeal refused

Application 18/28156/HOU-4 New Row- extension approved

Application 18/28062/HOU-5 Orchard Lane- extension approved.

Thornfield farm, construction work is apparently taking place-to advise Planning Department.

09: Village hall matters;

New storage container will be positioned shortly. A fete is planned for September 8th.

10; Correspondence;

- Community Council of Staffordshire to join with Support Staffordshire
- Staffordshire County Council; Results of the Rights of Way consultation.
- Stafford Borough Council; Planning & Compulsory Purchase Act 2004[as amended]
- Citizens Advice Staffordshire South West; request for donation.

11: Roads, Highways& Footpaths;

Gulley on Hyde Lea bank; discussed at item 06.

It was reported that a section of the footpath at the Drumbles is in a dilapidated and dangerous condition. Grammar School to be contacted.

It was agreed to conduct a footpath survey. Councillor Edwards to cover the north and Councillors Mason & Wilkes to cover the south. Results to be reported to the July meeting.

The next meeting is on Wednesday 11th July 2018 at Hyde Lea & Coppenhall VH.

Meeting ended at 2105 hrs.